

Pahrump Senior Center, 1370 W. Basin Rd, Pahrump, NV (775) 751-6831  
RTC of Southern Nevada, 600 Grand Central Parkway, Las Vegas, NV (702) 676-1802  
Mesquite City Clerk, 10E. Mesquite Blvd, Mesquite, NV (702) 346-2908

## ***Agenda***

### ***Southern Nevada Transit Coalition***

January 29, 2024  
9:00 AM  
710 Wells Road  
Boulder City, NV 89005

#### Type of Meeting: Public Meeting

Below is an agenda of all items that are scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson, and if the agenda is not completed the chairperson may conclude the meeting and continue on another specified date and time. In the event that public comment is allowed during any agenda item, the chairperson reserves the right to limit such comment and terminate any further comment.

- I. Call to order & Roll call.
- II. Approval of minutes from July 24, 2023
- III. Public comment: Requires a sign-in sheet & a request to the Board to speak, limited to five minutes.
- IV. Presentation by Ellsworth-Stout & of the Fiscal Audit
- V. Executive Report – Mike Jackson
- VI. Items of discussion:
  - a) Pay respect for the passing of our long-time Board Member Robert Shawn.
  - b) Suggestion from Board Members for possible new Board Member invitation
  - c) Executive Director Financial & Budget Report
  - d) Productivity Report
  - e) Mission statement review, any suggestions further recommendations or suggestions, see attachment.
  - f) New updates to be coming out for the employee handbook. A copy will be provided that is highlighted for ease of locating the changes. If no objections or changes are requested by the board by February 15, 2024, a copy will be sent to the attorney for review. Hopefully SNTC can have a DocuSign version sent for approval by March 15, 2024.
    - a. Request the Board's input on changing one of the paid holidays that SNTC currently has. Information from employee suggestions provided.
  - g) New updates to be coming out for the EEOC plan. The whole document has been revamped and a hard copy will be provided for review. Please send any questions to LuzMa ([LRamirez@sntc.net](mailto:LRamirez@sntc.net)) regarding the plan by February 15, 2024. If no questions or concerns are received by February 29, 2024, an electronic version will be sent out for approval.
  - h) Employee handbook is distributed to the Board. Areas updated or added have been highlighted in yellow for ease of review. It is requested that if any Board Member identified anything that they would like to

have an explanation on or question, to forward those question or requests to Mike Jackson, cc: Cathy DeLuca and LuzMa Ramirez by February 15, 2024. If there are no questions or changes received by February 15, 2024, the revised employee handbook will be sent to the attorney for final review. After that review it will be returned back to the Board for signature approval.

- i) Who will lead the Board Meeting until we get new members and have an officer's vote. Secretary?
- j) Obtain a signature for the ADSD signing authority.
- k) Bank of America signature card on hold until later in 2024.

**Next meeting April 22<sup>nd</sup>, 2024**, at 9:00 am to 11:00 am (regular board meeting), location to be determined.

\* Any of these items can be taken into Executive (closed) Session. The Board may act on these items.

VII. Adjournment